**HOUSE LIGHTS**

**Pre Service**

☐ During tech run, stay in the hall and change the lights settings according to SL/SD’s cues.

☐ Check light settings if needed for game

☐ Right before PSP begins, switch to PSP settings.

**During Service**

☐ After PSP ends, switch to Walk-In settings.

☐ Be at the light switches 2 minutes before the countdown begins.

☐ When the Service Director counts down to ‘0’, turn off all house lights.

☐ After worship ends and the Service Leader tells people to go back to their seats/connect with each other, turn on sermon lights.

☐ During edge announcements (EA), switch to EA lights.

☐ After EA ends and the preacher/SL is back on stage, turn on the sermon lights.

☐ Change to game lights on cue if needed

☐ During altar call, switch to altar lights.

☐ Switch to altar call lights when preacher calls for altar call/response time

* If no altar call, usually the cue is when preacher says something along the lines of “let’s begin to sing this song/worship Him” or “let’s begin to cry out/pray to God”.

**Post Service**

☐ When the SL dismisses the congregation, transit to sermon lights.

**HOUSE LIGHTS**

**RUBIKON**

**Pre Service**

☐ During tech run, stay in the hall and change the lights settings according to SL/SD’s cues.

☐ Check light settings if needed for game

☐ Right before PSP begins, switch to PSP settings- 25%.

**During Service**

☐ After PSP ends, switch to walk in lights- 0%.

☐ Be at the light switches 2 minutes before the countdown begins.

☐ After worship ends, SL will cue for 90s connection time and when it hits 0, turn on sermon lights-25%. If SL did not cue for 90s connection time, turn on sermon lights-25% when SL cues for everyone to head back to their seats.

☐ During video announcements (VA), switch to VA lights- 0%.

☐ After VA ends and the preacher/SL is back on stage, turn on sermon lights.

☐ Change to game lights on cue if needed

☐ Switch to altar call lights when preacher calls for altar call/response time

* If no altar call, usually the cue is when preacher says something along the lines of “let’s begin to sing this song/worship Him” or “let’s begin to cry out/pray to God”.

**Post Service**

☐ When the SL dismisses the congregation, transit to sermon lights.